

## Exchange Request Form

We strive to make sure that every person is satisfied with their purchase. If for some reason you are not satisfied, we will gladly exchange any of your items within 30 days of purchase.

In order to receive an exchange, the following requirements must be met:

- Product must remain unopened.
- Product must be in the same condition as it was sold.
- Request items must be of equal or less value to items being exchanged.
- Exchange must be within 30 days of purchase date.
- Exchange must include the Exchange Request Form signed and properly filled out.

The cost for shipping on Exchanges will be charged to your credit card. Product that is shipped beyond 30 days of purchase will not be exchanged.

When exchanging product, it is recommended that you choose a shipping company that can provide a tracking number.

### **Order Information:**

Order #: \_\_\_\_\_ Order Date: \_\_\_\_\_

### **Customer Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Day Phone: (\_\_\_\_\_) \_\_\_\_\_ Night Phone: (\_\_\_\_\_) \_\_\_\_\_

### **Exchange Information:**

# Boxes Being Returned: \_\_\_\_\_

Reason for Requesting a Exchange:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Where to Send Your Package:**

Please send your Packages and completed Exchange Request Form to the address below. Once received and validated, your items will be sent out immediately and you will receive a confirmation e-mail.

**New Lifestyle Diet  
Department: Exchange Requests  
1170 Burnett Ave, Suite N  
Concord, CA 94520**